



## ***Business Information & Classification Form***

### **A. General Information**

Primary Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

DUNS Number \_\_\_\_\_ Parent Company \_\_\_\_\_

Does your company currently have a Supplier Diversity program?  Yes  No

Would you be able to list dollars spent with your minority suppliers?  Yes  No

If yes, please fill out Attachment A.

### **B Business Classification**

Please check all appropriate boxes below pertaining to the ownership, certification, and size of your company. Please refer to the definitions on the reverse side of this sheet.

Woman Owned Business

Minority Owned Business

Disabled Veteran Business

Not Applicable

### **C. Minority Classification**

If your company is also classified as a minority owned business, please indicate the ethnic ownership of your company (check only one).

African American

Hispanic / Latino American

Native American

Asian-Indian American

Asian-Pacific American

Other \_\_\_\_\_

### **D. Certifications**

Is your company a certified minority or woman owned business?

Yes

No

If yes, please send a copy of each certificate. Check all that apply.

State Agency

National Minority Supplier Development Council (NMSDC)

Municipalities

Women's Business Enterprise National Council (WBENC)

Other \_\_\_\_\_

Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall be punished by imposition of fine, imprisonment, or both; be subject to administrative remedies, including suspension and debarment; and be ineligible for participation in programs conducted under the authority or the Act.

**Submitted By:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Definitions of Minority Status**

Minority Business Enterprises (MBE) include businesses which have been verified by an EIM approved agency to be at least 51% owned, operated and controlled by a minority individual or group. It is presumed that minority includes, but is not limited to, Asian Americans, Black Americans, Hispanic Americans, Native Americans and other groups defined as disadvantaged by the Small Business Administration. Foreign-owned firms operating in the U.S. are not included in these definitions.

Women Business Enterprises (WBE) include businesses which have been verified by an EIM approved agency to be at least 51% owned, operated and controlled by a woman or women.

Disabled Veteran Business Enterprises (DVBE) include businesses which have been certified by your State's Office of Small and Minority Businesses, or the Association for Service Disabled Veterans who are either a sole proprietorship at least 51% owned by one or more disabled veterans; or a publicly owned business, at least 51% of the stock owned by one or more disabled veterans; or a subsidiary which is wholly owned by a parent corporation, but only if at least 51% of the voting stock of the parent corporation is owned by one or more disabled veterans; or a joint venture in which at least 51% of the joint venture's management and control and earnings are held by one or more veterans. A disabled veteran is a veteran of the military, naval or air service of the United States with a service-connected disability who is a resident of your state.

Not Applicable are those not included in the definitions above.

**For Certification of minority Status, you may contact one of the following agencies:**

- National Minority Supplier Development Council
- United States Federal Government (SBA)
- Diversity Info Resources
- State / Local Agencies